

## **Announcement on convening the Extraordinary General Meeting of Polaris IT Group SA**

**as of September 14, 2021**

### I. Date, time and place of the Extraordinary General Meeting and a detailed agenda

The Management Board of Polaris IT Group Spółka Akcyjna with its registered office in Warsaw (02-662), address: ul. Świeradowska 47, entered into the Register of Entrepreneurs of the National Court Register kept by the District Court for the capital city of Warsaw in Warsaw, XIII Commercial Division of the National Court Register under the number KRS 0000113924, convenes the Extraordinary General Meeting of Polaris IT Group SA on September 14, 2021 at . 12:00, which will be held in Warsaw, at the Notary's Office Magdalena Słomkowska, at ul. Modzelewskiego Zygmunta 37 lok. U10, 02-679 Warszawa, with the following agenda:

1. Opening of the Extraordinary General Meeting.
2. Election of the Chairman of the Extraordinary General Meeting.
3. Confirmation that the Extraordinary General Meeting has been duly convened and is capable of adopting resolutions.
4. Adoption of the agenda.
5. Adoption of resolutions on the appointment of members of the Supervisory Board.
6. Closing of the Extraordinary General Meeting.

### II. The right to request that certain matters be placed on the agenda

Shareholders or a shareholder representing at least one twentieth of the Company's share capital have the right to request that certain matters be placed on the agenda of the Extraordinary General Meeting. The request should be submitted to the Management Board of the Company no later than 21 (twenty one) days prior to the scheduled date of the Extraordinary General Meeting, i.e. by August 24, 2021. The request should include a justification or a draft resolution regarding the proposed item on the agenda. Requests should be sent to the address of the Company's seat or in electronic form to the following address: [hello@polarisitgroup.com](mailto:hello@polarisitgroup.com). Documents confirming the right to submit the request should be attached to the request. The Management Board will immediately, but not later than 18 (eighteen) days before the scheduled date of the Extraordinary General Meeting, ie until August 27, 2021, announce changes to the agenda, introduced at the request of shareholders. The announcement is made in the manner appropriate for the convening of the Extraordinary General Meeting.

### III. Shareholder's right to submit draft resolutions

A shareholder or shareholders of the Company representing at least one-twentieth of the share capital may, before the date of the Extraordinary General Meeting, submit to the Company draft resolutions on matters included in the agenda of the Extraordinary General Meeting or matters to be included in the agenda. Notifications should be made by sending draft resolutions or matters to be

included in the agenda in writing to the address of the Company's seat or in electronic form to the address [hello@polarisitgroup.com](mailto:hello@polarisitgroup.com). Documents confirming the right to submit the application should be attached to the application. The Company will immediately announce the draft resolutions on the Company's website.

#### IV. The right to submit draft resolutions on matters placed on the agenda during the Extraordinary General Meeting

Each shareholder may, during the Extraordinary General Meeting, submit draft resolutions on matters included in the agenda. Moreover, the shareholder has the right to propose changes and supplements to the draft resolutions included in the agenda of the Extraordinary General Meeting - until the end of the discussion on the item on the agenda including the draft resolution to which such a proposal relates. These proposals, together with a brief justification, should be submitted in writing - separately for each draft resolution - with the name and surname or company (name) of the shareholder, to the Chairman of the Extraordinary General Meeting.

#### V. Manner of exercising the voting right by a proxy

A shareholder who is a natural person may participate in the Extraordinary General Meeting and exercise the voting right in person or through a proxy. A shareholder who is not a natural person may participate in the Extraordinary General Meeting and exercise the voting right through a person authorized to make declarations of will on his behalf or through a proxy. The power of attorney should be made in writing and attached to the minutes of the Extraordinary General Meeting or granted in electronic form, otherwise being null and void. The form containing the model power of attorney is available from the date of publication of this announcement on the Company's website ([www.polarisitgrup.com](http://www.polarisitgrup.com)), in the "For Investors" tab. The granting of a power of attorney in electronic form should be notified to the Company using electronic means of communication in the form of information sent by e-mail to the address [hello@polarisitgroup.com](mailto:hello@polarisitgroup.com), attaching the power of attorney document in the PDF file format, making every effort to effectively verify the validity of the power of attorney, in particular attaching a photocopy or a scanned version of the certificate issued by the entity maintaining the securities account on the right to participate in the OGM, in the PDF file format. Information on granting a power of attorney should include the exact designation of the attorney and the principal (indicating the first name, surname, address, telephone number and e-mail address of both of these persons). The information on granting the power of attorney should also include its scope, i.e. indicate the number of shares on which the voting right will be exercised and the date of the Extraordinary General Meeting of the Company at which these rights will be exercised. The principal bears all the consequences of incorrectly issuing the power of attorney and the risk related to the use of the electronic form of communication in this respect. Granting a power of attorney in an electronic form does not require a secure electronic signature verified with a valid qualified certificate. The Company will take appropriate steps to identify the shareholder and the proxy in order to verify the validity of the power of attorney granted in electronic form. This verification may consist, in particular, in a return question in an electronic form or by telephone to the shareholder or the proxy in order to confirm the fact of granting the power of attorney and its scope. The Company reserves that in such a case, failure to answer the questions asked during the verification will be treated as the inability to verify the granting of the power of attorney and will constitute the basis for the refusal to admit the proxy to participate in the AGM. The right to

represent a shareholder who is not a natural person should result from the relevant register, or a sequence of powers of attorney. The person / persons granting a power of attorney on behalf of a shareholder who is not a natural person should be entered in the register appropriate for a given shareholder.

A member of the Company's Management Board and an employee of the Company may be shareholders' proxies at the Extraordinary General Meeting. If the proxy at the Extraordinary General Meeting is a Member of the Management Board, Member of the Supervisory Board of the Company, liquidator, employee or member of governing bodies, or an employee of a company or cooperative dependent on the Company, the power of attorney may authorize representation only at one General Meeting. The attorney is obliged to disclose to the shareholder the circumstances indicating the existence or the possibility of a conflict of interest. Granting a further power of attorney by the attorney referred to in this paragraph is excluded.

VI. Possibility and manner of participation in the Extraordinary General Meeting by means of electronic communication

The Company does not provide for the possibility of participating in the Extraordinary General Meeting with the use of electronic communication means.

VII. The way of speaking during the Extraordinary General Meeting with the use of electronic means of communication

The Company does not provide for the possibility of taking the floor during the Extraordinary General Meeting by means of electronic communication.

VIII. The method of exercising the voting right by correspondence or by means of electronic communication

The Company does not provide for the possibility of exercising voting rights by correspondence or by means of electronic communication.

IX. The day of registering participation at the Extraordinary General Meeting

The date of registration of participation in the Extraordinary General Meeting, pursuant to Art. 4061 of the Commercial Companies Code is August 29, 2021 ("Registration Date").

X. Information on the right to participate in the Extraordinary General Meeting

Only persons who are shareholders of the Company on the Registration Date have the right to participate in the Extraordinary General Meeting. At the request of the shareholder of the Company's shares, submitted not earlier than after the announcement of the convening of the Extraordinary General Meeting and not later than on the first business day after the Registration Date, i.e. not later than on August 30, 2021, the entity maintaining the securities account issues a personal certificate on the right to participate in the Extraordinary General Meeting.

The list of shareholders entitled to participate in the Extraordinary General Meeting will be made available at the registered office of the Company in Warsaw, between 9.00 a.m. and 4.00 p.m., three business days before the Extraordinary General Meeting. A shareholder of the Company may request

that the list of shareholders entitled to participate in the Extraordinary General Meeting be sent to him free of charge by e-mail, providing his own e-mail address to which the list should be sent. Persons entitled to participate in the Extraordinary General Meeting are requested to register and collect voting cards directly in front of the meeting room fifteen minutes before the start of the meeting.

#### XI. Access to documentation

Documentation to be presented to the Extraordinary General Meeting along with draft resolutions will be posted on the Company's website from the date of convening the Extraordinary General Meeting, pursuant to Art. 4023 §1 of the Commercial Companies Code. Comments of the Management Board of the Company or the Supervisory Board of the Company regarding matters put on the agenda of the Extraordinary General Meeting or matters to be added to the agenda before the date of the Extraordinary General Meeting will be available on the Company's website immediately after their preparation. Information on the Extraordinary General Meeting is available on the website [www.polarisitgroup.com](http://www.polarisitgroup.com), in the "For investors" tab.

#### XII. Risk related to the use of electronic form of communication

The shareholder bears the risk associated with the use of electronic means of communication. This applies in particular to sending a request to put certain matters on the agenda of the Extraordinary General Meeting, submitting draft resolutions on matters introduced to the agenda or matters to be put on the agenda before the date of the Extraordinary General Meeting and notifying the Company about the appointment of a proxy to the e-mail address indicated in this announcement.

**Draft resolutions for the Extraordinary General Meeting of Polaris IT Group SA  
convened on September 14, 2021.**

Resolution No.... / 2021

Of the Extraordinary General Meeting of Polaris IT Group SA with its seat in Warsaw  
of 14 September 2021

on the election of the Chairman of the General Meeting

Based on Article. 409 §1 of the Commercial Companies Code, the Extraordinary General Meeting of Polaris IT Group SA decides to elect Mr. / Mrs. .... as Chairman of the General Meeting.

Resolution No.... / 2021

Of the Extraordinary General Meeting of Polaris IT Group SA with its seat in Warsaw  
of 14 September 2021

on adopting the agenda

Based on Article. 404 §1 of the Commercial Companies Code, the Extraordinary General Meeting of Polaris IT Group SA resolves as follows:

§ 1

The Extraordinary General Meeting of the Company decides to adopt the following agenda:

1. Opening of the Extraordinary General Meeting.
2. Election of the Chairman of the Extraordinary General Meeting.
3. Confirmation that the Extraordinary General Meeting has been duly convened and is capable of adopting resolutions.
4. Adoption of the agenda.
5. Adoption of resolutions on the appointment of members of the Supervisory Board.
6. Closing of the Extraordinary General Meeting.

§ 2

The resolution comes into force upon its adoption.

Resolution No.... / 2021

Of the Extraordinary General Meeting of Polaris IT Group SA with its seat in Warsaw

of 14 September 2021

on appointment to the Supervisory Board

§ 1

The Extraordinary General Meeting, acting pursuant to Art. 385 §1 of the Commercial Companies Code appoints to the Supervisory Board Mr. / Mrs. ...

§ 2

The resolution comes into force upon its adoption.